



# How-to Guide:

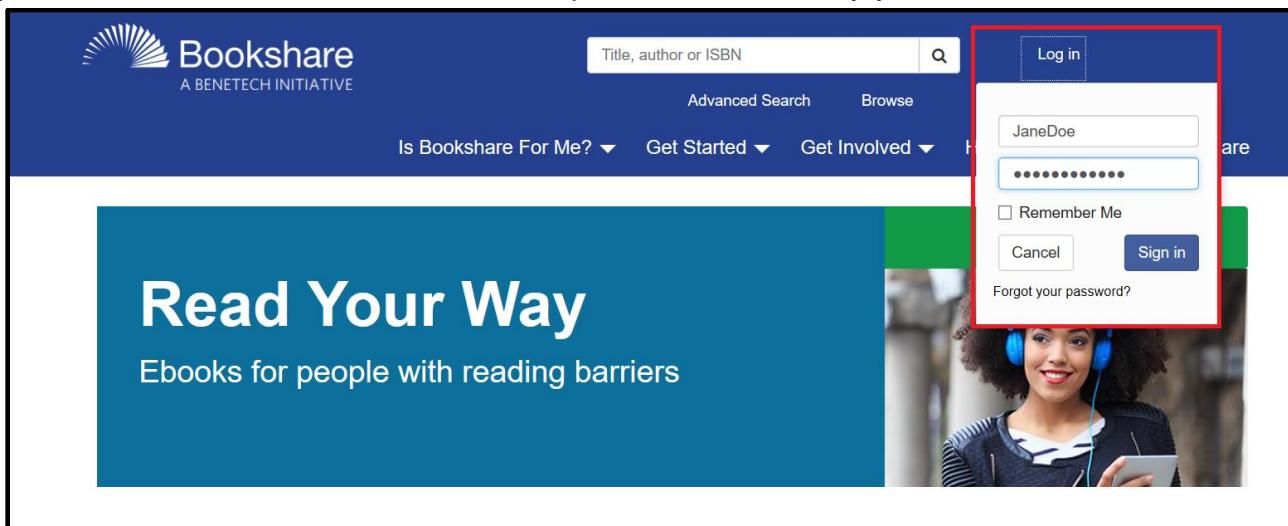
## How Students Access Books



## How to Find and Read Assigned Books

Once a teacher assigns a book, students can read the book directly in an Internet browser on a computer, with a compatible app on a tablet or smartphone or on many assistive technology devices. The “[Reading Tool” wizard](#) can help you determine what tools will work best with your device.

- 1) Log into [Bookshare](#) with the username and password created by your teacher.



- 2) Books that have been assigned to you will be under the “Assigned Books” link. Books that have been assigned on a Reading List are found under the “Reading List” link. Ask your teacher if you are not sure where to find your book.

A screenshot of the "My Bookshare" dashboard. The left sidebar contains "My Bookshare" links (My History, My Reading Lists, My Account) and "Learn More" links (How to use your Bookshare account, Upgrade to an Individual Membership!, Join the Bookshare Discussion Forum). The main area features a "Welcome Jane Doe" message, "Recent News", and "How Do Books Get Into Bookshare?". It also includes a "Discover Ways to Read Our Books" button, a "Get Answers in the Help Center" button, and a "Read More for free!" button. At the bottom, there are tabs for "Recent Books", "Assigned Books (8)", and "Reading Lists", with the "Assigned Books" tab highlighted with a red border. A table below lists assigned books with columns for Title, Author, and Action. The first book is "Harry Potter and the Goblet of Fire" by J.K. Rowling, and the second is "The Adventures of Tom Sawyer" by Mark Twain, with Maniquis, Robert.

3) If you want to read the book on your computer, find the book and select the “Read Now” button to open in Bookshare Web Reader. Note: Web Reader is compatible with Google Chrome version 33+, Safari version 6.1+ and Chromebooks version 14+

The screenshot shows the 'My Bookshare' dashboard. On the left, there's a sidebar with 'My Bookshare' links (My History, My Reading Lists, My Account) and 'Learn More' links (How to use your Bookshare account, Upgrade to an Individual Membership!, Join the Bookshare Discussion Forum). The main area is titled 'Welcome Jane Doe' and includes 'Recent News' and a link to 'How Do Books Get Into Bookshare?'. Below that is a link to 'Explore a New World with the Bookshare Book Club's July Pick'. At the bottom of the sidebar are three buttons: 'Discover Ways to Read Our Books' (blue), 'Get Answers in the Help Center' (orange), and 'Read More for free!' (green). The main content area shows a table of 'Recent Books' with columns for Title, Author, and Action. Two books are listed: 'Wonder' by R.J. Palacio and 'Harry Potter and the Goblet of Fire' by J.K. Rowling. For each book, there is a 'Read Now' button, a dropdown menu set to 'DAISY Text Only', and a 'Download' button. The 'Read Now' button for 'Wonder' is circled in red.

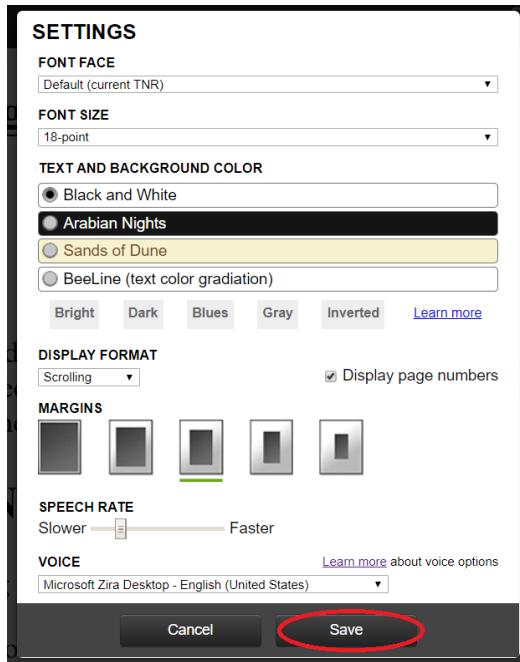
Title	Author	Action
Wonder	Palacio, R. J.	<b>Read Now</b> DAISY Text Only Download
Harry Potter and the Goblet of Fire	Rowling, J. K.	<b>Read Now</b> DAISY Text Only Download

4) Next, Bookshare packages the book and prepares it for reading in the browser. Depending on the size of the book, it may take 30-60 seconds. The book will then be ready to be viewed – and heard – in the Bookshare Web Reader.

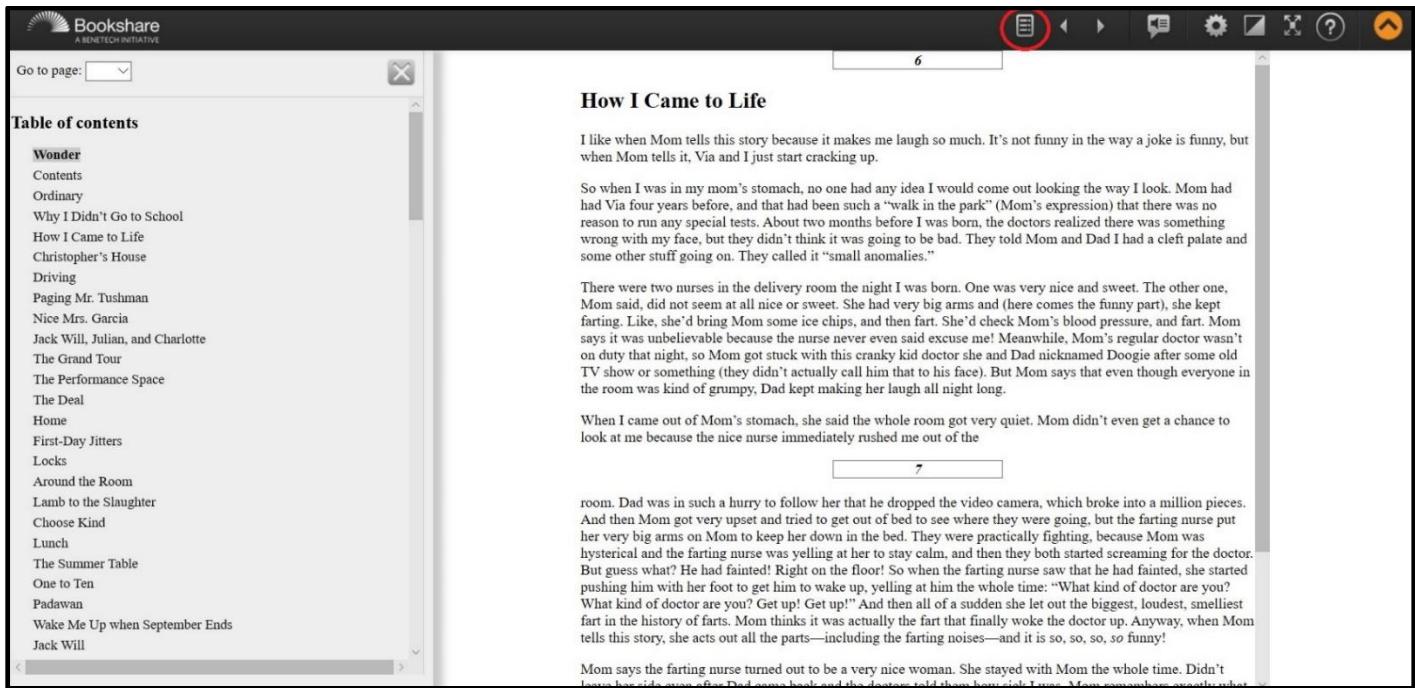
The screenshot shows the Bookshare Web Reader interface. At the top, there's a toolbar with various icons, one of which is circled in red. The main content area displays a story titled 'How I Came to Life'. The text reads:  
I like when Mom tells this story because it makes me laugh so much. It's not funny in the way a joke is funny, but when Mom tells it, Via and I just start cracking up.  
So when I was in my mom's stomach, no one had any idea I would come out looking the way I look. Mom had had Via four years before, and that had been such a "walk in the park" (Mom's expression) that there was no reason to run any special tests. About two months before I was born, the doctors realized there was something wrong with my face, but they didn't think it was going to be bad. They told Mom and Dad I had a cleft palate and some other stuff going on. They called it "small anomalies."  
There were two nurses in the delivery room the night I was born. One was very nice and sweet. The other one, Mom said, did not seem at all nice or sweet. She ~~had very big arms and (was) the funniest, also least frightening, I like she'd~~

5) To hear the book read aloud, select “Play.”

6) Use the settings button  to change the font size, text and background color combination and voice and rate of speech if desired. Select “Save” after making changes.



7) Use the Table of Contents icon  to select where you want to start reading.



How I Came to Life

I like when Mom tells this story because it makes me laugh so much. It's not funny in the way a joke is funny, but when Mom tells it, Via and I just start cracking up.

So when I was in my mom's stomach, no one had any idea I would come out looking the way I look. Mom had VD four years before, and that had been such a "walk in the park" (Mom's expression) that there was no reason to run any special tests. About two months before I was born, the doctors realized there was something wrong with my face, but they didn't think it was going to be bad. They told Mom and Dad I had a cleft palate and some other stuff going on. They called it "small anomalies."

There were two nurses in the delivery room the night I was born. One was very nice and sweet. The other one, Mom said, did not seem at all nice or sweet. She had very big arms and (here comes the funny part), she kept farting. Like, she'd bring Mom some ice chips, and then fart. She'd check Mom's blood pressure, and fart. Mom says it was unbelievable because the nurse never even said excuse me! Meanwhile, Mom's regular doctor wasn't on duty that night, so Mom got stuck with this cranky kid doctor she and Dad nicknamed Doogie after some old TV show or something (they didn't actually call him to his face). But Mom says that even though everyone in the room was kind of grumpy, Dad kept making her laugh all night long.

When I came out of Mom's stomach, she said the whole room got very quiet. Mom didn't even get a chance to look at me because the nice nurse immediately rushed me out of the

room. Dad was in such a hurry to follow her that he dropped the video camera, which broke into a million pieces. And then Mom got very upset and tried to get out of bed to see where they were going, but the farting nurse put her very big arms on Mom to keep her down in the bed. They were practically fighting, because Mom was hysterical and the farting nurse was yelling at her to stay calm, and then they both started screaming for the doctor. But guess what? He had fainted! Right on the floor! So when the farting nurse saw that he had fainted, she started pushing him with her foot to get him to wake up, yelling at him the whole time: "What kind of doctor are you? What kind of doctor are you? Get up! Get up!" And then all of a sudden she let out the biggest, loudest, smelliest fart in the history of farts. Mom thinks it was actually the fart that finally woke the doctor up. Anyway, when Mom tells this story, she acts out all the parts—including the farting noises—and it is so, so, so, so funny!

Mom says the farting nurse turned out to be a very nice woman. She stayed with Mom the whole time. Didn't leave her side, even a few days later, and the doctor told them how did I know. Mom says when sweetly when

8) If you want to read a book on a mobile device or other assistive technology device, review the instructions for each device in the [Reading Tools Wizard](#).  
Please note that when using tools other than Bookshare Web Reader—where you see both your assigned books and Reading List books—you will have to search for the title in the device.